

Romero Catholic Academy Trust
Agenda
Tuesday 12th November 2019
4.00pm

Prayer before the meeting

Father, we seek the guidance of your Holy Spirit in the business that is before us.

In planning for the future, give us vision;

In matters of finance, give us responsibility;

In dealing with people, give us love.

Help us, and all Christians whatever their settings and circumstances, in all things to honour your name, to advance your kingdom, and to carry out your will.

We ask this through Christ Our Lord

Amen

1. Apologies for Absence

2. Declarations of pecuniary or other interests

3. Welcome to new directors

4. Minutes from the Board meeting on 18th September 2019 (AA)

Update on actions and matters arising

Agenda Item	Action	Responsible	Outcome
4	To chase LGPS pooling information Seek clarification from Browne Jacobson on pooling arrangements Contact Park High School regarding LGPS pooling. Slimmed down' financial handbook to be produced Update on All Saints to be given at the next meeting. Scheme of Delegation to be sent to CM.	LF DC/CM LF LF GG AA	Agenda item Done
5	Explore a policy for Director and Senior Staff expenses	LF	
6	DC/JC to consider conference call facilities	DC/JC	
9	DC to email PDF versions of the signed documents to Directors HW to email Articles of Association to JH/JC	DC HW	Done

5. CAT financial matters – Liz Fleming

Operational Handbook

Financial scheme of delegation.

6. Updates and actions (DC)

Review of actions against timeline.

Compliance – website, policies etc.

St Augustine's CTA.

7. Review of scheme of delegation attached (All)

8. Governance structures moving forward (AA) – committee TOR etc.

9. Reviewing CAT mission and vision (AA)

10. Strategic plan for CAT 2020 -2023 (DC)

11. Policies – Complaints, Health and Safety, Director/executive team expenses, Safeguarding, Whistleblowing,

12. AOB – to be notified to A Ager by Monday 11th November.