



Romero

Catholic Academy Trust

Romero Catholic Academy Trust

Board Meeting

Tuesday 11 May 2021 at 4.00pm via Microsoft Teams

Welcome and Opening Prayer

1. Apologies for Absence
2. Declarations of pecuniary or other interests
3. Introduction of Trust Headteachers (Sinead Colbeck, St Augustine of Canterbury, Burnley and Elizabeth Lloyd, St Joseph's, Todmorden)
4. Minutes from the Board Meeting held on 16 March 2021/Update on actions and matters arising

Agenda Item	Action	Responsible	Outcome
6	Obtain copies of approval letter for our records once available. CM to arrange this with the Diocese	CM	
6	DC to notify St Mary Magdalene's that Directors gave conditional consent for them to name the Romero CAT as their prospective Trust	DC	Completed
6	Gantt chart to be produced for the next meeting (HW).	HW/PG	In progress
7	GG's Management Account meeting notes to be shared	GG	
8	A safeguarding audit will take place during the summer term.	DC/AA	On agenda
8	Directors to feedback on the Trust calendar	ALL	To be discussed
8	A legal services tender to be produced	DC/DF	Ongoing
9	Comments on Primary Lead job description role to be sent to DC/AA before the end of the week.	ALL	Completed
9	CFO appointment paperwork to be shared.	DC	Completed
AOB	Skills Audit to be completed on Trust Governor	ALL	Ongoing

5. Headteachers' Forum Update (SP)
6. Growth Plan (DC/SP)
 - a) Progress report - St Mary Magdalene's
 - b) Progress report – St Bedes
 - c) Progress report – other schools
 - d) Recent DfE Announcements (AA)
7. Financial report including March management accounts (DS)
8. Management Accounts (DS)
9. CEO Update (DC)
10. Wellbeing Policy – for approval
11. Safeguarding Audit (DC)

Any Other Business – to be notified to A Ager by Friday 7 May 2021

Confidential Items

Date of Next Meeting - Tuesday 6 July at 4.00pm