

Romero Catholic Academy Trust Full Board Meeting
Agenda
Wednesday 11th November 2020
Remote meeting

Prayer before the meeting

- 1. Apologies for Absence**
- 2. Declarations of pecuniary or other interests**
- 3. Minutes from the Board meeting on 22nd September (AA)**
Update on actions and matters arising

Agenda Item	Action	Responsible	Outcome
5	D Callaghan to feedback the recommendation for external auditor to Simon Smith at the Diocese. D Callaghan will resolve queries re assets and disposal document, that apply to diocese with Colin Mason Finalise financial scheme of delegation incorporating board discussion points Arrange additional Financial Committee Meetings to ensure all end of year procedure run smoothly.	DC DC AA/DS GG/DS	Done TBC On agenda
6	Ensure relevant Trust financial policies and procedure reflect the 2020 changes.	DS	TBC
7	Instruct AA Projects to complete detailed CIF bids as discussed.	DC	Done
8	Continue to liaise with LGB at St Mary's re HT appointment process	DC	Ongoing
9	Share the proposed costs and management structure with the Directors	DC/SP	Agenda
11	Headteachers be invited to attend board meetings on a rota to explain their priorities and actions for the year.	AA/DC	Agenda
12	Meet with individual Chairs of Governors to discuss the way forward Discuss this with the Diocese to determine the expected timeline	AA/DC	Agenda Done

- 4. Report from Finance Audit and Resources Committee (GG/DF)**
- 5. CSEL report (DC)**
 - a) Overview of Trust Schools, summary SEF
 - b) School Staffing Update
 - c) Safeguarding Update
 - d) Draft common SDP/Headteachers' Report
- 6. Report from Headteacher's Committee**
- 7. Central team proposal (DC/SP)**
- 8. Strategic plan and Growth Plan (DC)**
- 9. CIF bids – (DC)**
- 10. Terms of Reference for future Board Committees (AA)**
- 11. Future communication approach – HT committee/LGB (AA?DC)**
- 12. HT PM processes (DC)**
- 13. Policies/procedures**
 - a) Admissions
 - b) Allegations against staff
 - c) Financial scheme of delegation
 - d) Safeguarding
 - e) Staff Code of Conduct
 - f) Revised CES policies/procedures for capability, disciplinary and grievance
 - g) Trade Union Recognition Agreement
 - h) Asset and Disposal Policy
- 14. AOB** to be notified to A Ager by Monday 9th November.