

St John the Baptist RC Primary, Burnley

Person Specification Form, Teaching Assistant 2b		
Personal Attributes	Essential (E) or desirable (D)	To be identified by: (eg application form, interview, reference etc)
Qualifications 1. GCSE or equivalent qualification in English and Maths 2. Recognised and relevant NVQ Level 2 qualification or equivalent	E E	AF/I AF/I
Experience 1. Experience of working in a school setting 2. Experience of working in EYFS and/or a primary school setting. 3. Experience of Makaton or PECS 4. Experience of planning and delivering intervention programmes 5. Experience of supporting children with Education Health Care Plans	E D E D D	AF/I AF/I AF/I AF/I AF/I
Knowledge, skills and abilities 1. Knowledge of classroom roles and responsibilities 2. Knowledge of working within the primary setting 3. Proven ability of assisting children in making good progress with learning 4. Excellent verbal communication skills including the ability to communicate effectively with parents and carers 5. Ability to build good relationships with all members of our school community 6. Awareness of strategies to manage behaviour 7. Ability to work as part of a team 8. First Aid certificate 9. Ability to supervise and assist pupils 10. Ability to work confidentially 11. Flexible and dedicated approach to work 12. Good time management and organisational skills 11. Supportive of the Catholic ethos of our school	E D E E D D E E E E D E E E E E	AF/I/R AF/I/R AF/I/R AF/I/R AF/I/R AF/I/R AF/I/R AF/I AF/I/R AF/I/R AF/I/R AF/I/R AF/I/R AF/I/R AF/I/R AF/I
Other 1. Commitment to safeguarding and protecting the welfare of children and young children 2. Commitment to equality and diversity 3. Essential car user 4. Commitment to undertake in-service development 5. Willingness to undertake lunchtime supervision duties	E E D E E	AF/I/R AF/I/R AF/I AF/I AF/I